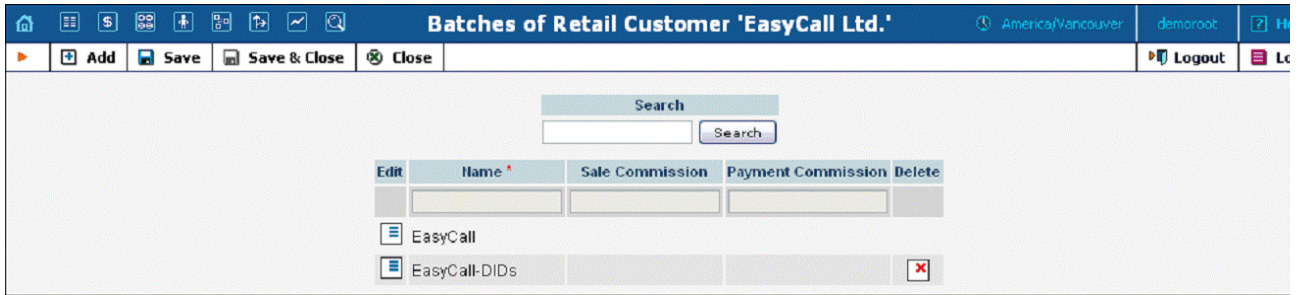


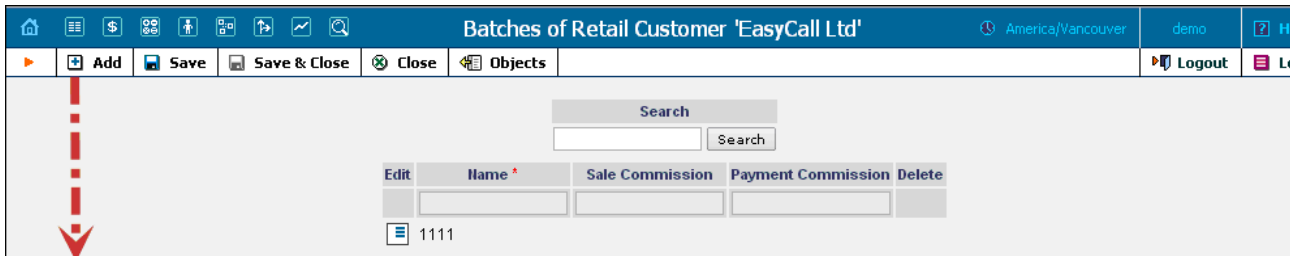
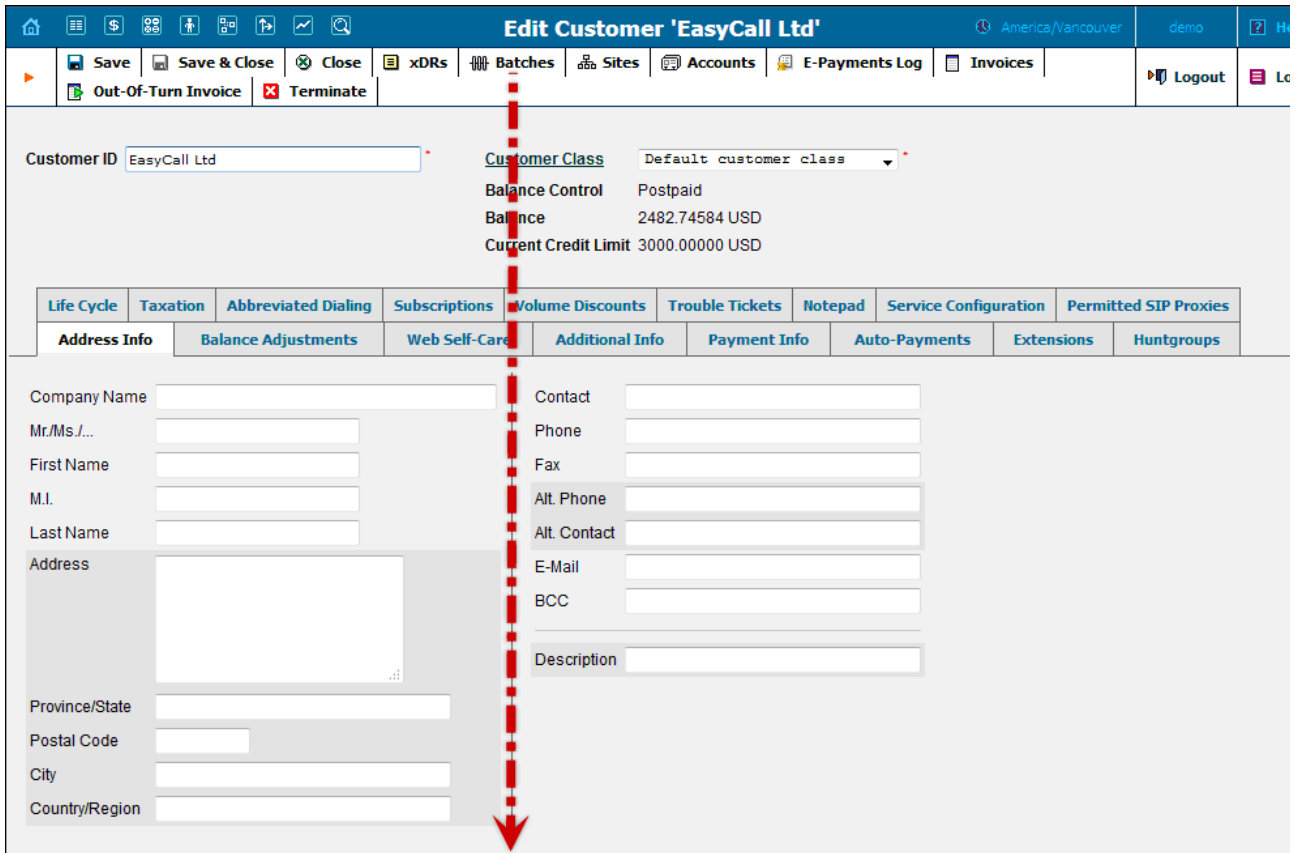
## Batch Management

Batch is a logical name for a group of accounts, which simplifies account management procedures. Accounts can be grouped into batches, but a batch can exist without being tied to a specific batch. The Batch Management screen, accessible from the Edit Customer page by clicking the **Batch** button, shows you a screen for listing existing batches for a specific customer.



### Adding a New Batch

To add a new batch, select **Add**.



The screenshot shows a web application interface for managing batches. The title bar reads "Batches of Retail Customer 'EasyCall Ltd'". The toolbar contains buttons for "Add", "Save", "Save & Close", "Close", and "Objects". A search box is present with a "Search" button. The main area features a table with the following structure:

Edit	Name *	Sale Commission	Payment Commission	Delete
	Prepaid Cards	<input type="text"/>	<input type="text"/>	

Below the table, the number "1111" is displayed.

When you add the account and provide a new batch name in the text field, the new batch will be also created. On the Batches page, you can create a new batch, edit the existed batches (e.g. change batch's name) and set two parameters: Sale Commission and Payment Commission. These parameters are associated with Distributor (see [Distributor](#) section for more information).